The Westmoreland County Tax Collection Committee (WCTCC) met on Tuesday, January 27, 2015 in the Westmoreland Intermediate Unit, 102 Equity Drive, Greensburg, PA.

CALL TO ORDER: The WCTCC Chairman Scott Sistek called the meeting to order at 9:00 a.m. with the following members present:

WCTCC Chairman	-Scott Sistek	-New Stanton Borough, Hempfield School District, Sewickley Township
WCTCC Treasurer	-Diane Figg	-East Huntingdon Township, Everson Borough-Fayette County Southmoreland School District, Scottdale Borough
WCTCC Assistant Secretary & Open Records Officer	-Caprice Mills	-Donegal Borough, Mt. Pleasant Township, Cook Township, Donegal Township, Mt Pleasant Borough, Mt. Pleasant Township, South Huntingdon Township

WCTCC Solicitor	-Lawrence Maiello
Eileen Navish	-Belle Vernon Area School District, North Belle Vernon Borough
Joe Koluder	-Derry Area School District
James Meyer	-Greensburg Salem School District
Jon Perry	-Franklin Regional School District
Wayne Wismar	-Hempfield Area School District
Dr. Matthew Hutcheson	-Jeannette City School District
Dan Watson	-Greater Latrobe School District
Michelle Krebs	-Ligonier Valley School District
Brett Lago	-Penn Trafford School District
Michael Wrobleski	-Yough School District
Mary Perez	-City of Greensburg
Susan Trout	-City of Greensburg
Wayne Jones	-Latrobe City
Diane Heming	-Murrysville Borough
Vincent DeCario	-Derry Township
Linda Iams	-Penn Township
James Marnell	-St. Clair Township
Ronald D. Martz	-Salem Township
John Habel III	-Washington Township-Fayette County
Greg Primm	-Avonmore Borough, East Vandergrift Borough, Hyde Park Borough, Oklahoma Borough, Vandergrift Borough, Allegheny Township, Bell Township, Washington Township, Upper Burrell Township-Westmoreland County
Paul Fry	-Ligonier Borough, Laurel Mountain Borough, Ligonier Township
Margaret Graham	-New Alexandria Borough
Kevin Fajt	-South Greensburg Borough
Diane Schaefer	-Youngwood Borough

A quorum was present (59.81%).

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES-Diane Figg **MOVED** to approve the minutes from the October 28, 2014 WCTCC Meeting, and Sue Trout **SECONDED.** No discussion. **Motion carried.**

PUBLIC COMMENT-For the record there was no public comment presented at the meeting.

TREASURER'S REPORT

Diane Figg reported that the budget for 2014 was $31,810 and only $24,460.67 was spent. The checking account balance as of the last meeting was $39,745.76. The bills posted totaled $1,444.48 but an additional $83.40 needs to be added to include the bill for advertising the change in meeting in the Tribune-Review for a bill total of $1,527.88. Ms. Figg continued stating the budget is on target and no assessment would be necessary until 2016.
Ronald Martz **MOVED** to approve the Treasurer's Report as presented, and Paul Fry **SECONDED.** No discussion. **Motion carried.**

COMMITTEE REPORTS – No Committee Reports.

SOLICITOR'S REPORT

Solicitor Maiello reminded the committee that at the October Meeting an extension of the contract with Berkheimer through 2018 had been approved. Solicitor Maiello reviewed the highlights of the contract: commission was dropped from 1.45% to 1.42% retroactive to January 1, 2015; a price guaranty provision was included stating that if another similar Tax Collection District (TCD) is provided a lower rate than 1.42%, Berkheimer would match that rate; and at Berkheimer's request a reduction in the bond would be reviewed.

AGENDA

1. **2015 Budget.** Joe Koluder **MOVED** to approve the 2015 Budget, and Greg Primm **SECONDED.** No discussion. **Motion carried.**

2. **Selection of 2015 Operating Board.** Scott Sistek reminded the WCTCC the Operating Board must have 10 members; five members representing School Districts and five members representing Municipalities and no more than two can come from the same School District boundaries.
   Four members from the current Board representing School Districts have accepted reappointment for another one-year term: Joe Koluder, Derry School District; Mike Wrobleski, Yough School District: Dan Watson, Latrobe School District; and Diane Figg, Southmoreland School District. Jim Meyer, Greensburg Salem School District, has resigned, and Jennifer Callahan, Burrell School District, expressed an interest in filling the vacancy. A voice vote was taken from the members representing the School Districts in attendance this morning. **Unanimously all voted to approve the slate of candidates.**

The following five candidates representing the Municipalities expressed an interest in serving on the Operating Board for another one-year term: Scott Sistek, Caprice Mills, Paul Fry, Diane Heming and Greg Primm.
A voice vote was taken from the members representing the Municipalities in attendance this morning. **Unanimously all voted to approve the slate of candidates.**

3. **Statement of Financial Interests.** Scott Sistek reminded the WCTCC members the Statement of Financial Interests Forms required by the State Ethics Commission are due to Caprice Mills by May 1, 2015.

Adjournment – Ron Martz **MOVED** to adjourn the meeting.

Respectfully submitted,

Caprice Mills
WCTCC Assistant Secretary
& Open Records Officer