The Westmoreland County Tax Collection Committee (WCTCC) met on Tuesday, January 28, 2014 in the Commissioners' Public Meeting Room at the Westmoreland County Courthouse, 2 North Main Street, Greensburg, PA.

CALL TO ORDER: The WCTCC Chairman Scott Sistek called the meeting to order at 6:30 p.m. with the following members present:

WCTCC Chairman	-Scott Sistek	-New Stanton Borough, Hempfield School District, Sewickley Township
WCTCC Treasurer	-Diane Figg	-East Huntingdon Township, Everson Borough-Fayette County Southmoreland School District
WCTCC Assistant Secretary & Open Records Officer	-Caprice Mills	-Donegal Borough, Mt. Pleasant Township, Cook Township, Donegal Township, Ligonier Township, Mt Pleasant Borough, Scottdale Borough, Mt. Pleasant Township, South Huntingdon Township
WCTCC Solicitor	-Lawrence Maiello	
Joe Koluder	-Derry Area School District	
Lee Kunkle	-Greensburg Salem School District	
Jon Perry	-Franklin Regional School District	
Dan Watson	-Greater Latrobe School District	
Michael Picarsic	-Mt. Pleasant Area School District	
Martin Stovar	-Penn Trafford School District	
Michael Wrobleski	-Yough School District	
Mary Perez	-City of Greensburg	
Susan Trout	-City of Greensburg	
Alexander Graziani	-Latrobe City	
Diane Heming	-Murrysville Borough	
Mary E. Ralston	-Parks Township-Armstrong County	
Vincent DeCario	-Derry Township	
R. Douglas Weimer	-Hempfield Township	
Kim Thomas	-Ligonier Township	
Ronald D. Martz	-Salem Township	
Melissa Holmes	-Upper Burrell Township	
John Habel III	-Washington Township-Fayette County	
Judy Gilpin	-Upper Tyrone Township-Fayette County	
Greg Primm	-Avonmore Borough, East Vandergrift Borough, Hyde Park Borough, Oklahoma Borough, Vandergrift Borough, Allegheny Township, Bell Township, Washington Township-Westmoreland County	
Paul Fry	-Ligonier Borough, Laurel Mountain Borough	
Andrew Shissler	-Delmont Borough	
James Morgan	-Manor Borough	
Margaret Graham	-New Alexandria Borough	
L. Bud Santimer	-Scottdale Borough	
Linda Iezzi	-South Greensburg Borough	

Paula Mazurek -Youngwood Borough

A quorum was present.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES-Linda Iezzi **MOVED** to approve the minutes from the October 29, 2013 WCTCC Meeting, and Sue Trout **SECONDED.** No discussion. **Motion carried.**

PUBLIC COMMENT-For the record there was no public comment presented at tonight's meeting.

TREASURER'S REPORT

Diane Figg indicated there are two bills outstanding; the legal bill in the amount of $367.50 and the Tribune-Review bill for advertising in the amount of $162.63. Ms. Figg reported the only Political Subdivision still owing is North Belle Vernon Borough in the amount of $141.28. At this time the balance in the checking account is $63,253.75.
Diane Heming **MOVED** to approve the Treasurer's Report and pay the bills as presented, and Ronald Martz **SECONDED.** No discussion. **Motion carried.**
Ms. Figg continued reporting on the Budget stating the one item that would need to be paid every year is the auditing fee of approximately $20,000. Legal costs for 2013 were $2,600 with the possibility of receiving a reimbursement relating to the CENTAX claim. Additional operating costs built into the 2014 Budget include liability insurance; advertising; transcription services; and the website maintenance fees. Ms. Figg's projection for expenses for 2014 will be $31,000 with the most cost related to the audit fee. No assessment should be necessary until the year 2016.

COMMITTEE REPORTS – No Committee Reports.

SOLICITOR'S REPORT- No Solicitor's Report.

AGENDA

1. **2014 Budget.** Greg Primm **MOVED** to approve the 2014 Budget as presented, and Linda Iezzi **SECONDED.** No discussion. **Motion carried.**

2. **Selection of 2014 Operating Board.** Scott Sistek reminded the WCTCC the Operating Board must have five members representing School Districts and five members representing Municipalities and no more than two can come from the same School District boundaries. Three members from the current Board representing School Districts have resigned; John Wilson, Jude Abraham and Jon Perry. The current Municipal members and the two School Board members have expressed an interest to remain on the Board. The following representing the School Districts were nominated and/or already on the Board and wished to remain: Diane Figg, Southmoreland School District; Jim Meyer, Greensburg Salem School District; Dan Watson, Latrobe School District; Joe Koluder, Derry School District; and Mike Wrobleski, Yough School District.

A motion was made and seconded to approve the slate of candidates representing the School Districts. No further discussion. A vocal vote was taken. **Unanimously all voted to approve the slate of candidates.**
The following six candidates representing the Municipalities expressed an interest in serving on the Operating Board and were nominated: Scott Sistek, Caprice Mills, Paul Fry, Diane Heming, Greg Primm and Doug Weimer.
At this time a public vote was conducted with each Municipality voting for five candidates.
Scott Sistek received 28.73% of the vote representing 100% of the vote; Caprice Mills, 28.73%; Paul Fry, 28.35%; Diane Heming, 28.27%; Greg Primm, 21.93%; and Doug Weimer, 7.71%. The current sitting Board received the highest votes.
Scott Sistek confirmed the 2014 Operating Board members as follows: Municipal Representatives are Scott Sistek, Caprice Mills, Paul Fry, Diane Heming and Greg Primm; and the School District Representatives are: Diane Figg, Jim Meyer, Dan Watson, Joe Koluder and Mike Wrobleski.

3. **Statement of Financial Interests.** Scott Sistek reminded the WCTCC members the Statement of Financial Interests Forms required by the State Ethics Commission are due to Caprice Mills by May 1, 2014.

Adjournment – L. Bud Santimer **MOVED** to adjourn the meeting. **SECONDED:** Linda Iezzi.

Respectfully submitted,

Caprice Mills
WCTCC Assistant Secretary
& Open Records Officer

WCTCC VOTE

County of Origin	Municipality	Weighted Vote	Scott Sistek	Caprice Mills	Paul Fry	Diane Heming	Gregory Primm	R.Douglas Weimer
	BELLE VERNON SD							
Fayette	Washington	0.46	Y	Y	Y	N	Y	Y
	BURRELL SD							
Westmoreland	Upper Burrell Twp.	0.33	Y	Y	Y	Y	Y	N
	DERRY AREA SD							
Westmoreland	Derry Twp.	1.68	Y	Y	Y	Y	Y	N
Westmoreland	New Alexandria Boro	0.07	Y	Y	Y	N	Y	Y
	FRANKLIN REGIONAL							
Westmoreland	Delmont Boro	0.27	Y	Y	N	Y	Y	Y
Westmoreland	Murrysville Boro	3.92	Y	Y	Y	Y	Y	N
	GREENSBURG SALEM							
Westmoreland	Delmont Boro	0.11	Y	Y	N	Y	Y	Y
Westmoreland	Greensburg City	2.68	Y	Y	Y	Y	Y	N
Westmoreland	Salem Twp.	0.79	Y	Y	Y	Y	Y	N
Westmoreland	S. Greensburg Boro	0.29	Y	Y	Y	Y	N	Y
	HEMPFIELD AREA SD							
Westmoreland	Greensburg City	0.2	Y	Y	Y	Y	Y	N
Westmoreland	Hempfield Twp	6.15	Y	Y	Y	Y	N	Y
Westmoreland	Manor Boro	0.08	Y	Y	Y	Y	Y	N
Westmoreland	New Stanton Boro	0.33	Y	Y	Y	Y	Y	N
Westmoreland	Youngwood Boro	0.36	Y	Y	Y	Y	N	Y
	KISKI AREA SD							
Armstrong	Parks Twp.	0.29	Y	Y	Y	Y	Y	N
Westmoreland	Allegheny Twp.	1.17	Y	Y	Y	Y	Y	N
Westmoreland	Avonmore Boro	0.11	Y	Y	Y	Y	Y	N
Westmoreland	Bell Twp.	0.29	Y	Y	Y	Y	Y	N
Westmoreland	E. Vandergrift Boro	0.07	Y	Y	Y	Y	Y	N
Westmoreland	Hyde Park Boro	0.05	Y	Y	Y	Y	Y	N
Westmoreland	Oklahoma Boro	0.1	Y	Y	Y	Y	Y	N
Westmoreland	Vandergrift Boro	0.53	Y	Y	Y	Y	Y	N
Westmoreland	Washington Twp.	0.96	Y	Y	Y	Y	Y	N
	LIGONIER VALLEY SD							
Westmoreland	Cook Twp.	0.32	Y	Y	Y	Y	Y	N
Westmoreland	Laurel Mtn. Boro	0.02	Y	Y	Y	Y	Y	N
Westmoreland	Ligonier Boro	0.19	Y	Y	Y	Y	Y	N
Westmoreland	Ligonier Twp.	0.92	Y	Y	Y	Y	Y	N

WCTCC VOTE

County of Origin	Municipality	Weighted Vote	Scott Sistek	Caprice Mills	Paul Fry	Diane Heming	Gregory Primm	R.Douglas Weimer
	MT. PLEASANT SD							
Westmoreland	Donegal Boro	0.02	Y	Y	Y	Y	Y	N
Westmoreland	Donegal Twp.	0.27	Y	Y	Y	Y	Y	N
Westmoreland	Mt. Pleasant Boro	0.58	Y	Y	Y	Y	Y	N
Westmoreland	Mt. Pleasant Twp.	1.35	Y	Y	Y	Y	Y	N
	PENN TRAFFORD SD							
Westmoreland	Manor Boro	0.4	Y	Y	Y	Y	Y	N
	SOUTHMORELAND SD							
Fayette	Everson Boro	0.08	Y	Y	Y	Y	Y	N
Fayette	Upper Tyrone Twp.	0.24	Y	Y	Y	Y	Y	N
Westmoreland	E. Huntingdon Twp.	0.92	Y	Y	Y	Y	Y	N
Westmoreland	Scottdale Boro	0.57	Y	Y	Y	Y	Y	N
	YOUGH SD							
Westmoreland	Sewickley Twp.	0.78	Y	Y	Y	Y	Y	N
Westmoreland	S. Huntingdon Twp.	0.78	Y	Y	Y	Y	Y	N
		28.73	28.73	28.73	28.35	28.2	21.93	7.71