The Westmoreland County Tax Collection Committee (WCTCC) met on Tuesday, July 24, 2012 in the Commissioners' Public Meeting Room at the Westmoreland County Courthouse, 2 North Main Street, Greensburg, PA.

CALL TO ORDER: The WCTCC Chairman Scott Sistek called the meeting to order at 6:30 p.m. with the following members present:

WCTCC Chairman	-Scott Sistek	-New Stanton Borough
WCTCC Vice Chairman	-Jude Abraham	-Hempfield Area School District
WCTCC Treasurer	-Diane Figg	-East Huntingdon Township, Everson Borough-Fayette County Southmoreland School District
WCTCC Assistant Secretary & Open Records Officer	-Caprice Mills	-Donegal Borough, Mt. Pleasant Township, Cook Township, Donegal Township, Mt Pleasant Borough, Scottdale Borough
WCTCC Solicitor	-Lawrence Maiello	
Eileen Navish	-Belle Vernon Area School District	
Joe Koluder, Jr.	-Derry Area School District	
James J. Meyer	-Greensburg Salem School District	
Jon Perry	-Franklin Regional School District	
Jude Abraham	-Hempfield Area School District	
Janet Langford	-Jeannette City School District	
Peggy Gillespie	-Kiski Area School District	
Terry Struble	-Mt. Pleasant Area School District	
Brett Lago	-Penn Trafford School District	
Mary Perez	-City of Greensburg	
Susan Trout	-City of Greensburg	
Alexander Graziani	-Latrobe Municipality	
Lucille D'Alfonso	-Monessen City	
Michael Wrobleski	-Yough School District	
Diane Heming	-Murrysville Municipality	
David Slifka	-Derry Township	
Mary E. Ralston	-Parks Township-Armstrong County	
Linda Iams	-Penn Township	
David Amatangelo	-Rostraver Township	
Ronald D. Martz	-Salem Township	
Jacob Blank	-Unity Township	
Judy Gilpin	-Upper Tyrone Township-Fayette County	
Joe Olszewski	-Avonmore Borough, East Vandergrift Borough, Hyde Park Borough, Oklahoma Borough, Vandergrift Borough, Allegheny Township, Bell Township, Washington Township-Westmoreland County	
Andrew Shissler	-Delmont Borough	
Peggie Watson	-Irwin Borough	
Paul Fry	-Ligonier Borough	
Margaret Graham	-New Alexandria Borough	
Donna Bitonti	-Belle Vernon Borough-Fayette County	
Paula Mazurek	-Youngwood Borough	
Linda Iezzi	-South Greensburg Borough	

A quorum was present.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES-Linda Iezzi **MOVED** to approve the minutes from the full WCTCC meeting held on January 24, 2012, and Ronald Martz **SECONDED.** No discussion. **Motion carried.**

PUBLIC COMMENT-For the record no public comment was presented.

TREASURER'S REPORT

Diane Figg reported the previous balance was $36,199.24. The only bills we have are for legal costs, an annual website fee of $335, transcription costs, and our insurance costs which run $550 and $1,150. Currently with all the bills paid the balance is $32,753.89
Joe Koluder **MOVED** to approve the Treasurer's Report, and Judy Gilpin **SECONDED.** No discussion. **Motion carried.**

COMMITTEE REPORTS -No reports.

SOLICITOR'S REPORT

- **CENTAX-Act 32 Requirements.** Solicitor Maiello related the issues with respect to the distributions that have arisen with CENTAX; a company representing approximately nine Tax Collection Districts (TCDs) throughout the State. Solicitor Maiello is attending a meeting tomorrow morning in Greentree with regard to this problem on behalf of the WCTCC and will send out a summary of the findings to all members. He also stated the WCTCC can file a claim against the bond company, and, at the previous meeting of the Operating Board, that action had been recommended.
  Linda Iezzi **MOVED** to approve Solicitor Maiello to put the bond company representing CENTAX on notice of a claim against them, and Paula Mazurek **SECONDED.** No discussion. **Motion carried.**

- **Rules and Regulations for the Tax Appeals Board.** Solicitor Maiello reported that a recommendation was made at a previous meeting with regard to Home Rule Charter entities being included with the other definitions of Political Subdivisions (PSDs). He has since made that change to the Rules and Regulations and this will be up for approval later on during this meeting.

AGENDA

Approval of the Rules and Regulations for the Tax Appeals Board. Scott Sistek reported at the Operating Board Meeting held earlier this evening the members of the Tax Appeals Board were appointed as follows: Scott Sistek, Chairman; Paul Fry, Vice Chairman; members Peggie Watson, Dallas Leonard and Judy Gilpin; and alternates Gordon Stoves and Gregory Primm. Mary Perez **MOVED** to approve the Rules and Regulations for the Tax Appeals Board, and Andrew Shissler **SECONDED.** No discussion. **Motion carried.**

Solicitor Maiello will circulate a copy of the Rules and Regulations to all members.

ADJOURNMENT: Ronald Martz **MOVED** to adjourn the meeting. **SECONDED:** Margaret Graham. All voted unanimously to **adjourn.**

Respectfully submitted,

Caprice Mills
WCTCC Assistant Secretary
& Open Records Officer