The Westmoreland County Tax Collection Committee (WCTCC) met on Tuesday, October 29, 2013, in the Senior Judges Courtroom at the Westmoreland County Courthouse, 2 North Main Street, Greensburg, PA.

CALL TO ORDER: The WCTCC Chairman Scott Sistek called the meeting to order at 6:30 p.m. with the following members present:

WCTCC Chairman	-Scott Sistek	-New Stanton Borough, Sewickly Township
WCTCC Vice Chairman	-Jude Abraham	-Hempfield Area School District
WCTCC Treasurer	-Diane Figg	-East Huntingdon Township, Everson Borough-Fayette County Southmoreland School District
WCTCC Secretary & Open Records Officer	-Caprice Mills	-Donegal Borough, Mt. Pleasant Township, Cook Township, Donegal Township, Ligonier Township, Mt Pleasant Borough, Scottdale Borough, Mt. Pleasant Township

WCTCC Solicitor	-Lawrence Maiello
Joe Koluder, Jr.	-Derry Area School District
James J. Meyer	-Greensburg Salem School District
Jon Perry	-Franklin Regional School District
Dan Watson	-Greater Latrobe School District
Peggy Gillespie	-Kiski Area School District
Michael Picarsic	-Mt. Pleasant Area School District
Dallas Leonard	-Penn Trafford School District
Michael Wrobleski	-Yough School District
Susan Trout	-City of Greensburg
Mary Perez	-City of Greensburg
Jennifer Callahan	-City of Lower Burrell, Burrell School District
Alexander Graziani	-Latrobe Municipality
Vincent Decario	-Derry Township
Mary E. Ralston	-Parks Township-Armstrong County
Linda Iams	-Penn Township
Ronald D. Martz	-Salem Township
John Habec, III	-Washington Township
Judy Gilpin	-Upper Tyrone Township
Joe Olszewski	-Avonmore Borough, East Vandergrift Borough, Hyde Park Borough, Oklahoma Borough, Vandergrift Borough, Allegheny Township, Bell Township, Washington Township-Westmoreland County
Donna J. Bitonti	-Belle Vernon Borough
Paul Fry	-Ligonier Borough
James Morgan	-Manor Borough
Andrew Shissler	-Delmont Borough
Diane Heming	-Murrysville Borough, South Greensburg Borough
Margaret Graham	-New Alexandria Borough
Corry Sheffler	-Southwest Greensburg Borough

Ron Holtzer -Southwest Greensburg Borough

Paula Mazurek -Youngwood Borough

Due to the weighted vote calculation a quorum was present.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES. Dallas Leonard **MOVED** to approve the minutes from the April 30, 2013 WCTCC Meeting, and Susan Trout **SECONDED.** No discussion. **Motion carried.**

PUBLIC COMMENT. No public comment was presented at tonight's meeting.

TREASURER'S REPORT

Diane Figg reported the only bill is $40 for transcription services and the balance in the checking account is $63,681.97. The bill for the audit was $18,980 and has been paid in full.

COMMITTEE REPORTS

Audit Report. Diane Figg stated the audit has been completed and Diane Heming has been selected to review the bank statements to compare with the actual register. The only finding was to increase the bond amount which has been addressed

SOLICITOR'S REPORT

Solicitor Maiello updated the WCTCC on the CENTAX issues stating he has sent letters to the CENTAX Bonding Company to recoup the attorney fees ($5,000) expended to monitor the lawsuit. The Bonding Company in turn is requesting a full and final release from the WCTCC to close the claim. The consensus of the Operating Board was to wait until the January Meeting to possibly negotiate a settlement. Also, in regard to the adequacy of the bond with Berkheimer, which was $3,000,000, the audit finding suggested increasing the bond amount to $5,560,000, and Solicitor Maiello sent a letter requesting that increase and Berkheimer has complied with that request.

AGENDA

1. January 2014 Meeting. Scott Sistek reminded everyone that the meeting scheduled for January 28, 2014 will be held in the Senior Judges Courtroom located on the 4th floor (the same room as tonight's meeting).

2. 2014 Meeting Dates. Scott Sistek reported the 2014 Meeting dates were approved at the Operating Board Meeting held earlier tonight, and Caprice Mills will send that approved list to all members.

OPEN BOARD DISCUSSION

1. WCTCC Delegates. Scott Sistek explained to those members in attendance that since this is an election year and some changes may occur, as current delegates you have the opportunity to remain a delegate as long as the municipality approves that decision.

2. Berkheimer Update. Shawn Perry reported the 2011 CENTAX finals have been filed, and if anyone is still waiting for a refund, Berkheimer will now be handling those requests.

3. 2014 Operating Board. Scott Sistek reminded the committee members that elections for the 2014 Operating Board will be conducted in January if anyone is interested in serving in that capacity.

Adjournment. Ronald Martz **MOVED** to adjourn.

Respectfully submitted,

Caprice Mills
WCTCC Assistant Secretary
& Open Records Officer