The Westmoreland County Tax Collection Committee (WCTCC) met on Tuesday, June 22, 2010 in the Commissioner's Public Meeting Room at the Westmoreland County Courthouse, 2 North Main Street, Greensburg, PA.

CALL TO ORDER: The WCTCC Chairperson Joe Koluder called the meeting to order at 6:30 p.m. with the following members present:

WCTCC Chairperson	-Joe Koluder	-Derry Area School District
WCTCC Secretary	-Mary Perez	-Greensburg City
WCTCC Solicitor	-Falco Muscante	
Peggy Gillespie	-Kiski Area School District	
Michael Wrobleski	-Yough School District	
James J. Meyer	-Greensburg Salem School District	
Jude Abraham	-Hempfield Area School District	
Tammy Tuccarello	-Jeannette City School District	
Terry Struble	-Mt. Pleasant Area School District	
John H. Wilson	-Norwin School District	
Dallas Leonard	-Penn Trafford School District	
William Porter	-Southmoreland School District	
Margaret Graham	-New Alexandria Borough	
Thomas Bompiani	-Youngwood Borough	
Floyd Neiderhiser	-Cook Township	
Vincent DeCario	-Derry Township	
Diane Figg	-East Huntingdon Township, Everson Borough-Fayette County	
Donna J. Bitonti	-Belle Vernon Borough-Fayette County	
Mary E. Ralston	-Parks Township-Armstrong County	
George Dunbar	-Penn Township	
Judy Gilpin	-Upper Tyrone Township-Fayette County	
Richard Stadler	-Latrobe Municipality	
Peggie Watson	-Irwin Borough	
Gordon Stoves	-North Irwin Borough	
Becky Maruca	-Salem Township	
Ronald D. Martz	-Salem Township	
L. Bud Santimyer	-Scottdale Borough	
Jacob Blank	-Unity Township	
Joyce A. Ewing	-Upper Burrell Township	
Cynthia Delissio	-Export Borough	
Scott C. Sistek	-New Stanton Borough	

Mr. Koluder, "At this time we do not have a quorum, but we'll keep everyone posted on that."

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES (5/25/2010): For the record, the minutes could not be approved without a quorum present. This will be added to next month's agenda.

NEXT MEETING: Mr. Koluder, "The next meeting is scheduled for July 27, 2010 at 6:30 p.m. at the Westmoreland County Courthouse."

COMMITTEE UPDATES:

Bylaws Committee-Joe Koluder, Chairperson. Mr. Koluder, "There's one update to the Bylaws and obviously we won't be able to do that this evening. Our Bylaws require a majority vote, but hopefully we'll have a majority vote at the next meeting because that's when we're intending to approve the RFP or make a recommendation to the group. Our insurance agent recommended to us that we probably should have in the Bylaws the mention of the WCTCC indemnifying all of us committee members. We do have an Errors and Omissions policy that we purchased but their recommendation was to put it inside our Bylaws."
Solicitor Falco Muscante, "What they had proposed was language for indemnification that would be consistent with a non-profit corporation. Our office kind of took that and tweaked it a little bit so it's more consistent with the Political Subdivision Tort Claims Act which more directly applies in this situation. So the language I think that was circulated to all the delegates is the language that our office had put together which tracks the language from the statute itself."
Mr. Koluder, "So that is the motion that we'll add to the Bylaws whenever we get around to voting on it. It does take two-thirds of the committee to make a change to the Bylaws. I think the best time for that to happen will be at the meeting where we vote for the Tax Collector. Are there any questions on that change?"

Solicitor Committee-No report.

Finance Committee-Joe Koluder. Mr. Koluder, "We can't approve the bills but we're down to three past-due invoices; three municipalities. I think maybe we can get some help; Arona Borough, Monessen City and Trafford Borough. If anyone knows of anyone from those three locations, ask them to contact, Mary, myself or Diane Figg. We can help them in letting them know what they owe."
Mary Perez, "We've sent letters more than once with invoices; none of those three entities has delegates or alternates named to this committee."
"Do you have copies of the invoices we can take with us to hand deliver to somebody?"
Ms. Perez, "No, but if you contact Diane Figg or shoot me an e-mail if you don't have her e-mail address, then she'll be sure to get you a copy. She can e-mail it to you."
Mr. Koluder, "Thank you."

Tax Collector RFP Committee-Joe Koluder. Mr. Koluder, "Dan has a Board meeting this evening so he couldn't make it, but we just had another meeting with the RFP Committee narrowing down the selection to come back with a recommendation to the full WCTCC. We know our target date is July 27, 2010. I can tell you for sure sitting here now we're going to make every attempt to make that meeting for the recommendation, but there's a possibility that it might have to go into August because we've scheduled some meetings. We have two more meetings scheduled now; one for next Tuesday, June 29th and we're also scheduling to sit down and meet with each of these three Tax Collectors that have bid on July 14th. Hopefully we can come to a consensus then and bring a recommendation back on July 27th. That's our intention and we'll let you know if we're not going to make that date, but we have to have that approved at either the July 27th meeting or the August meeting because it must be done by September 15th. So please make plans to attend the July 27th meeting because that's when we're hoping to have someone ready to recommend. If we don't, we'll let you know, but that's our goal to have a recommendation at that time."
Ms. Perez, "Did you say there's another RFP meeting scheduled on June 29th? Do you want to let them know the time and location in case they want to attend?"

Mr. Koluder, "It will be at the Greensburg Salem Middle School at the Administration building at 1:00 p.m. The next meeting on July 14th is when we're meeting with the candidates for questions and we're starting that at 1:00 p.m. as well; they're scheduled 1½ hours apart."
"Will there be an e-mail as a reminder?"
Ms. Perez, "Yes, I can send that out. So you're inviting the entire WCTCC to that?"
Mr. Koluder, "The members of the WCTCC are always invited but it's going to be hard for you to catch up because there have been a lot of meetings to get us to this point. But it's certainly open to the WCTCC group."

Tax Appeals Board-No report.

Website-Joe Koluder. Mr. Koluder, "Westmoreland County has now created a link to our website from their website. It is in two locations under Links and also under Departments; Assessments, Lands and Records in case you're interested."

OTHER CONCERNS:

Upcoming WCTCC Meetings-Joe Koluder. Mr. Koluder, "The next meeting is July 27, 2010 at 6:30 p.m. Our intention is to have a two-thirds majority here because we have to pass the Bylaws change as well as hopefully be ready to recommend the selection of the Tax Collector. Are there any questions from the group?"
"I just have a suggestion. You had talked about the meetings that we're going to have about the RFP that if anybody from the WCTCC wants to come it might be a good idea to have them e-mail because if you're getting a whole group, that room can only accommodate so many people."
Mr. Koluder, "If you plan on coming to one of those meetings, please e-mail back to Mary because we'll have to change the location because the room right now is not going to accommodate as many as we get here."

PUBLIC COMMENT: No public comment this evening.

ADJOURNMENT:

Joe Koluder closed the meeting,

Time: 6:40 p.m.

Respectfully submitted,

Mary Perez
WCTCC Secretary
City Treasurer/Fiscal Director
City of Greensburg