The Westmoreland County Tax Collection Committee (WCTCC) met on Thursday, May 22, 2014, in the Westmoreland Intermediate Unit Meeting Room, Donahue Road, Greensburg, PA.

CALL TO ORDER: The WCTCC Chairman Scott Sistek called the meeting to order at 9:00 a.m. with the following members present:

WCTCC Chairman	-Scott Sistek	-New Stanton Borough, Hempfield School District, Sewickley Township
WCTCC Treasurer	-Diane Figg	-East Huntingdon Township, Everson Borough-Fayette County Southmoreland School District, Scottdale Borough
WCTCC Assistant Secretary & Open Records Officer	-Caprice Mills	-Donegal Borough, Mt. Pleasant Township, Cook Township, Donegal Township, Mt Pleasant Borough, Mt. Pleasant Township, South Huntingdon Township

WCTCC Solicitor	-Lawrence Maiello
Jennifer Callahan	-Burrell School District, Lower Burrell City
Joe Koluder	-Derry Area School District
James J. Meyer	-Greensburg Salem School District
Jon Perry	-Franklin Regional School District
Dan Watson	-Greater Latrobe School District
Sandy Riggle	-Hempfield Area School District
Dr. Matthew Hutcheson	-Jeannette City School District
Peggy Gillespie	-Kiski Area School District
Michelle Krebs	-Ligonier Valley School District
Michael Picarsic	-Mt. Pleasant Area School District
Jeffrey McVey	-New Kensington-Arnold School District
Brett Lago	-Penn Trafford School District
Michael Wrobleski	-Yough School District
Mary Perez	-City of Greensburg, City of Greensburg-Hempfield Township
Diane Heming	-Murrysville Borough
Lori Latta	-Derry Borough
Vincent DeCario	-Derry Township
John M. Shepherd	-North Huntingdon Township
Linda Iams	-Penn Township
Ronald D. Martz	-Salem Township
James Marnell	-St. Clair Township
Melissa Holmes	-Upper Burrell Township
Judy Gilpin	-Upper Tyrone Township
Paul Fry	-Ligonier Borough, Laurel Mountain Borough, Ligonier Township
Janette M. Shaw	-Ligonier Borough
Mary Benko	-Irwin Borough
Margaret Graham	-New Alexandria Borough
Kevin Fajt	-South Greensburg Borough
Ron Holtzer	-Southwest Greensburg Borough
Corry H. Sheffler	-Southwest Greensburg Borough

A quorum was present.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES-Ron Holtzer **MOVED** to approve the minutes from the January 28, 2014 WCTCC Meeting, and Diane Heming **SECONDED.** No discussion. **Motion carried.**

PUBLIC COMMENT-Berkheimer representative, Shawn Perry, was present at today's meeting along with the President of Berkheimer, Patti McNamara, and Vice-President, John DeRemer, to address any questions concerning the extension of their contract. No questions were brought forward.

AGENDA-Extension of Berkheimer Contract. Solicitor Maiello reminded the committee the contract is a 3-year contract, 2012 through 2014, with two 1-year renewal options at the discretion of the TCC. So today's motion would be exercising one of the 1-year renewal options which would extend the contract through December 31, 2015. No changes are involved other than extending the term of the contract.
Linda Iams **MOVED** to extend the contract with Berkheimer through December 31, 2015, and Jim Marnell **SECONDED.** No discussion. **Motion carried.**

NOTE-Cancellation of July Meeting. Scott Sistek reported the full WCTCC Board Meeting scheduled for July will be cancelled. Mr. Sistek reminded the committee members that the next full WCTCC Board Meeting will be October 28th and the Operating Board will continue to check monthly to see if a meeting is necessary and will only meet if needed. A discussion ensued concerning when and where these meetings could be held to achieve a quorum and Mr. Sistek suggested everyone email their ideas.

Adjournment-Ron Martz **MOVED** to adjourn the meeting. **SECONDED:** Caprice Mills.

Respectfully submitted,

Caprice Mills
WCTCC Assistant Secretary
& Open Records Officer