The Westmoreland County Tax Collection Committee (WCTCC) met on Tuesday, July 26, 2011 in the Commissioners' Public Meeting Room at the Westmoreland County Courthouse, 2 North Main Street, Greensburg, PA.

CALL TO ORDER: The WCTCC Chairperson Scott Sistek called the meeting to order at 6:30 p.m. with the following members present:

WCTCC Chairperson	-Scott C. Sistek	-New Stanton Borough
WCTCC Vice Chairperson	-Peggy Gillespie	-Kiski Area School District
WCTCC Treasurer	-Diane Figg	-East Huntingdon Township, Everson Borough-Fayette County Southmoreland School District
WCTCC Secretary	-Susan M. Trout	-City of Greensburg
WCTCC Solicitor	-Lawrence Maiello	
Eileen Navish	-Belle Vernon Area School District	
James J. Meyer	-Greensburg Salem School District	
Caprice M. Mills	-Mt. Pleasant Township	
Greg Primm	-Avonmore Borough, East Vandergrift Borough, Hyde Park Borough, Oklahoma Borough, Vandergrift Borough, Allegheny Township, Bell Township, Washington Township-Westmoreland County	
Pamela Mondock	-Hempfield Area School District	
Janet M. Langford	-Jeannette City School District	
Allison Willis	-Mt. Pleasant Area School District	
Michael Wrobleski	-Yough School District	
Mary Perez	-City of Greensburg	
Floyd Neiderhiser	-Cook Township	
David Slifka	-Derry Township	
Mary E. Ralston	-Parks Township-Armstrong County	
David Amatangelo	-Rostraver Township	
Ronald D. Martz	-Salem Township	
Jacob Blank	-Unity Township	
Joyce A. Ewing	-Upper Burrell Township	
Judy Gilpin	-Upper Tyrone Township-Fayette County	
Andrew Shissler	-Delmont Borough	
Lori L. Latta	-Derry Borough	
Cynthia Delissio	-Export Borough	
Peggy Watson	-Irwin Borough	
Paul A. Fry	-Ligonier Borough	
L. Bud Santimyer	-Scottdale Borough	

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES-Minutes from the April 26th WCTCC Meeting were not approved because a quorum was not present.

PUBLIC COMMENT

1. A comment was expressed concerning changing the amount necessary for a quorum. Solicitor Maiello responded that the Bylaws would need amended. Two-thirds of the delegates have to vote on amending the Bylaws to change the quorum amount. Solicitor Maiello will check into the process.

2. A suggestion was made to email agendas to all members. Susan Trout reported agendas are emailed to all members at which time she requests their presence at the upcoming meeting(s).

3. Mary Perez questioned how the early implementation is going. Peggy Gillespie responded they've transitioned eight out of nine of their municipalities and there have been no issues. A slight timing issue, less than a month, occurred on the quarter, and they're very happy with the progression. Shawn Perry did report you may see a lag in the first six months because of the way the money is received, but there should be a definite increase by the end of the year. Shawn Perry read off the list of municipalities, school districts and boroughs that have not sent in their packets of information.

TREASURER'S REPORT

Diane Figg reported there are two bills; the legal bill for $94.50 and the bill for her services from January to today for $120.64. Prior to those two bills we had a checking account balance of $38,907.84. The only entity that still owes is Arona Borough and they owe $21.

COMMITTEE REPORTS

Transition Committee. Peggy Gillespie reported that Berkheimer will sponsor four employer workshops. The dates are August 23rd, September 7th, September 29th and October 6th. Two will be in Greensburg; one in Ligonier and one in Leechburg, Allegheny Township. The dates, times and locations will be posted on the website.

Solicitor's Report. Solicitor Maiello reported that they are working on finalizing the bond amount with Berkheimer and it should be resolved by the next meeting. The Act 192 Resolution will be circulated. This Resolution enables the tax collector to pass on the cost of delinquent tax collection onto the delinquent taxpayer or to a delinquent employer. So this Board has to pass the Resolution adopting those delinquent tax collection fees negotiated in the contract by January 24, 2012. Be advised, Act 32 requires the Tax Officer to collect delinquents beginning in 2012. Each Political Subdivision can maintain collecting delinquent taxes for years 2011 and prior; if you want Berkheimer to collect these, you need to notify them.

ADJOURNMENT: The meeting adjourned at 7:07 p.m.

Respectfully submitted,

Susan M. Trout
WCTCC Secretary